



The Clean Team

A Division of Keep Pensacola Beautiful

9 W. Blount St.
 Pensacola, FL 32501
 Phone: 850-438-1178
www.KeepPensacolaBeautiful.org

EMPLOYMENT APPLICATION

PLEASE NOTE: It is important that you complete all parts of the application. If your application is incomplete or does not clearly show the experience and/or training required, your application may not be accepted. If you have no information to enter in a section, please write N/A.

Name and Address							
Name (First, MI, Last)						Date	
Mailing Address							
City, State, and Zip Code							
Phone Number							
Email Address							
Job Type/Availability							
Days/hours available to work							
<input type="checkbox"/> No Preference	<input type="checkbox"/> Mon.	<input type="checkbox"/> Tues.	<input type="checkbox"/> Weds.	<input type="checkbox"/> Thurs.	<input type="checkbox"/> Fri.	<input type="checkbox"/> Sat.	<input type="checkbox"/> Sun.
I am seeking a:		<input type="checkbox"/> Full-time job		<input type="checkbox"/> Part-time job		<input type="checkbox"/> Full- or Part-time	
How many hours can you work weekly?				Can you work evenings/weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No		Date available to begin	
Additional Information							
Have you ever been employed by or volunteered with this organization in the past?						<input type="checkbox"/> Yes	<input type="checkbox"/> No
I certify that I am a U.S. citizen, permanent resident, or a foreign national with authorization to work in the United States.						<input type="checkbox"/> Yes	<input type="checkbox"/> No
If under 18, please list age:				Do you have a valid driver's license?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Driver's license number:	Issued in what state?
Have you had any accidents during the past three years? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how many?
Have you had any moving violations during the past three years? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how many?
Have you ever been convicted of, or entered a plea of guilty, no contest, or had a withheld judgment to a felony?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If yes, please explain:

I, _____, am an applicant for employment/volunteerism with Keep Pensacola Beautiful, Inc. and have been advised that as a part of the application process, the company conducts a criminal history background check. I do hereby consent to the company use of any information provided during the application process in performing the criminal history background check. Keep Pensacola Beautiful, Inc. has informed me that I have the right to review and challenge any negative information that would adversely impact a decision to offer employment/volunteerism. In addition, I have been informed that I will have a reasonable opportunity to clear up any mistaken information reported within a reasonable time frame established within the sole discretion of the company.

Education				
School	Location (mailing address)	Years Completed	Major	Degree or Diploma
High School				
College or Business/Trade School				

Military			
Have you ever been in the Armed Forces?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date entered
Are you currently a member of the National Guard?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Discharge date
Specialty			

Work Experience		
<i>Please list ALL work experience beginning with your most recent job held. Attach additional sheets if necessary.</i>		
Company	Name of last supervisor	Hrs/week
Address	Start Date	Starting Salary
City, State, and Zip Code	End Date	Final Salary
Phone number:	Job Title:	
Reason for leaving:		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.		
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Company	Name of last supervisor	Hrs/week
Address	Start Date	Starting Salary
City, State, and Zip Code	End Date	Final Salary
Phone Number:	Job Title:	
Reason for leaving:		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.		
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Company	Name of last supervisor	Hrs/week
Address	Start Date	Starting Salary
City, State, and Zip Code	End Date	Final Salary
Phone number:	Job Title:	
Reason for leaving:		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.		
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		

References

Please include name, phone number, & relationship. Exclude relatives & former employers.

1.

2.

3.

I certify that all my answers and statements on this application are true and complete to the best of my knowledge. I understand that, should this application contain any false or misleading information, my application may be rejected or my employment with this company terminated.

Signature:

Date:

Your employment with Keep Pensacola Beautiful, Inc., is a voluntary one and is subject to termination by you or Keep Pensacola Beautiful, Inc., at will, with or without cause, and with or without notice, at any time. Nothing in these policies shall be interpreted to be in conflict with or to eliminate or modify in any way the employment-at-will status of Keep Pensacola Beautiful, Inc. employees.

This policy of employment-at-will may not be modified by any officer or employee and shall not be modified in any publication or document. The only exception to this policy is a written employment agreement approved at the discretion of the Executive Director or the Board of Directors, whichever is applicable.

These personnel policies are not intended to be a contract of employment or a legal document.

Signature:

Date: